

Authorization Letter for Redemption

To Senco-Masslink Technology Limited,

I, _____(ENGLISH FULL NAME) _____(CHINESE FULL NAME) the undersigned holder of _____ (Name of Institute)

_____ (Student ID / Staff ID / HKID) hereby authorized

_____ (ENGLISH FULL NAME) _____(CHINESE FULL NAME), holder of _____ (HKID number) to act on my behalf to pick up

the purchased item for my personal usage for the order _____ (Order Number).

I confirm that my representative shall have the authority to sign for acknowledgement of the receipt of the said item. I understand that I shall be responsible for the non-delivery, if any, of the said item from my representative.

Yours faithfully,

_____(Signature)

Full Name: _____

HK Contact Number: _____

Date: _____



Required Documents for Collection:

- 1. Collection email with Order Reference Number &**
- 2. Copy of Customer's Student Card / Staff Card / HKID &**
- 3. Original of this Authorization Letter &**
- 4. HKID Card of the Agent for identity verification**